

JOB TITLE: Gen Now Elementary Pastor

Classification: Full-Time / Exempt

Department: Gen Now

Reports to: Gen Now Families Pastor

Created 12/17, 9/21, 01/25

I. General

The Gen Now Elementary Pastor is an opportunity to impact kids and their families for Jesus in one of the most influential places in the world! Your primary area of responsibility is elementary grades (1st-5th), providing pastoral leadership for elementary grades, families, and volunteers.

II. Reporting Relationship

The Gen Now Elementary Pastor reports to the Gen Now Families Pastor.

III. Core Competencies and Expectations

- A. Reach those far from Christ.
- B. Fully embraces the core values of Bethel Church.
- C. Be reliable, take initiative and be self-motivated.
- D. Embrace and adapt to growth, change, innovation, and creativity.
- E. Use appropriate judgment in the areas of discretion, sensitivity, and confidentiality.
- F. Have a cooperative, healthy, and motivating relationship with supervisors, co-workers, and volunteers.
- G. Communication of all events and changes in one's areas of responsibility to other Bethel staff in a timely and clear manner.
- H. Be available for pastoral ministry in Bethel Church (i.e. pastoral on-call availability, marriage and memorial services, etc.).
- I. Attend a Group.
- J. Tithe the first 10% of what you earn back to the Lord, through Bethel Church.
- K. Donate to Missions.
- L. Practice daily Bible devotions and prayer.

IV. Duties and Responsibilities

- A. Develop a healthy elementary ministry (culture of family and groups, reaching pre-Christian children and families with the goal to grow the ministry size to at least 20% of Sunday attendance).
- B. Provide vision, strategy, oversight & development for all children's ministry environments (Services, outreaches, campus ministries, camps, social activities, life groups, etc.).
- C. Establishes an outreach presence on local school campuses.
- D. Provide leadership, direction, and training for all involved with elementary serve teams.
- E. Recruit and oversee all elementary's ministry serve teams (made up of children, youth, and adults), providing leadership, training, and appreciation.

- F. Effectively partner with parents, communicating with them routinely.
- G. Develop and maintain fun, safe, and clean learning environments.
- H. Meet regularly with supervisor to discuss ministry strategy and effectiveness.
- I. Cross-coordinate with other departments to ensure effectiveness.
- J. Create and manage a children's ministry calendar for the children's department, including services, outreach, life groups, activities, camps, etc. Coordinate all events within the overall church calendar.
- K. Establish and oversee the annual budget pertaining to all facets of the elementary ministry.
- L. Manage administration as pertaining to the children's ministries (facility, financial, resource, and time-away requests).

V. EDUCATION, SKILLS, ABILITIES, SPIRITUAL GIFTS:

- A. Active and growing personal relationship with Jesus Christ, evidenced by action, attitude and behavior.
- B. To seek to grow academically and spiritually by maintaining a consistent devotional life and personal development opportunities.
- C. A passion for children's ministry and to see families grow in their faith together.
- D. Effective communication skills (written, verbal and interpersonal).
- E. Ability to reach out and connect with families involved with Bethel Church's children's ministry.
- F. Partner with All Gen Now Ministries (birth through young adult's ministries) to ensure ministries work cooperatively and in unity.
- G. Competency with basic computer software (Excel, Word, Outlook), and the capacity to learn new software (Photoshop, Planning Center, Teams, and others).
- H. Possess or working towards obtaining credentials with the Assemblies of God.

VI. GENERAL RESPONSIBILITIES:

- A. Attend all services, staff meetings, and ministers' meetings as required.
- B. Contribute creatively (media) and practically to the ideas and presentations of all sermons, series, events, etc.
- C. Perform any and all other duties assigned by the lead pastor.